

The Richmond Chamber

CHRISTMAS TREE RAFFLE/DECORATING

Thank you for participating in our Christmas Tree Extravaganza. Your contribution to this event not only adds to the joy and festivities of the holiday season, but also promotes unity and fellowship within our community and encourages support of the Chamber and local commerce.

The Chamber office will be open Monday-Friday for decorating. If you need to make special arrangements, please call the office @ 816-776-6916.

Important Dates to Remember

- Oct. 12th - FIRST DAY to decorate.
- Nov. 3rd – LAST DAY to decorate.
- Nov. 5th – **CHAMBER AFTER HOURS TO KICK OFF THE SEASON (5:30-7:00)**
- Nov. 5th – Raffle tickets go on sale 1/\$1 or v6/\$5
- Dec 11th – Draw Winners Live at celebration.

Sponsorship

Sponsor & Decorate \$100

Sponsor Only \$100

- Any business, individual, or organization may sponsor a tree, wreath or basket.
- The sponsor's name will be displayed along with the theme of your item.
- The sponsor can choose to decorate their own tree or have the Chamber appoint someone to decorate it for them.
- 6' trees and 24" wreaths are available at the Chamber to decorate. Basket donations are up to the sponsor, for the same sponsorship fee.

Decorating Guidelines

- Please give your tree, wreath or basket a theme. This could be reflective of your business, deliver a positive message or just something fun. Be Creative!!!
- All trees should have lights on them. Purchase only quality lights. Do not use old lights, do not splice lights. The light strands should be independent of each other so if one light goes out the rest are still lit.
- All lights and decorations must be wired to the tree.
- Please provide a tree skirt for your tree and a new extension cord.
- If you are including items under the tree, please use items that **FIT** under the tree and are not difficult to move. Remember, any item under the tree will be raffled with the tree.

Merry Christmas and Happy Decorating!